### **How to Apply:**

Interested candidates should submit their application, along with a resume and cover letter, to the City of Sparta Human Resources Department. Applications can be submitted to <a href="www.vwebb@CityofSparta.org">wwebb@CityofSparta.org</a> or dropped off at 12912 Broad Street, Sparta, GA 31087.

Location:	Sparta, GA	Department:	Water Distribution /
			Sewer Collection
Position:	Lead Operator	Status:	Full-Time, Salary
Shift:	7:00 AM to 4:00 PM, M-F	Salary:	Competitive, Negotiable Upon
	On Call As Needed		Experience

### **Job Summary:**

The City of Sparta is seeking a dedicated and skilled Water and Sewer Crew Lead Operator to join our team. This role involves leading a crew in the repair, operation, maintenance, and installation of Water and Sewer Utility assets.

# **Key Responsibilities:**

- Instruct personnel in policies and procedures.
- Maintain records of inspection data.
- Operate utility locator machines and collect samples.
- Locate water and sewer lines for crews and utility companies.
- Operate heavy equipment such as backhoes, dump trucks, and sewer rodding machines.
- Perform preventive maintenance on vehicles and equipment.
- Inspect and replace chemicals at groundwater wells.
- Conduct daily inspections of sewage stations.
- Manage customer service calls, including water turn on and disconnects.
- Supervise monthly meter readings.

## **Knowledge, Skills, and Abilities:**

- Understanding of water distribution and wastewater collection systems.
- Familiarity with regulations and technology in water treatment and distribution.
- Knowledge of materials and methods used in public utilities construction and maintenance.
- Ability to plan, prioritize, and organize work efficiently.
- Competence in supervising and evaluating staff performance.
- Capability to interpret and enforce laws, regulations, and policies related to utility services.

#### **Physical Demands and Work Environment:**

- The job requires heavy physical work, including exerting up to 50 pounds of force.
- Tasks involve stooping, kneeling, crouching, crawling, and lifting moderate weights.
- Work is primarily outdoors with moderate to high noise levels and occasional indoor tasks.
- Some travel required for training and duties.

### **Qualifications:**

- High school diploma or G.E.D.
- Minimum of two years of experience in water, wastewater, and/or stormwater systems.
- Valid driver's license required.
- Possession of a Water Distribution License, Water Operator License, Collections License, and/or Wastewater Operator License preferred.
- Ability to obtain a Water Distribution System Operator License and Wastewater Collection System Operator within 12 months.

## **Special Requirements:**

- Must pass a background check and pre-employment alcohol and controlled substance testing.
- Subject to random alcohol and controlled substance testing due to the safety-sensitive nature of the position.

## **Employment Benefits:**

The City of Sparta offers a competitive benefits package, including:

- 13 paid holidays & 24 annual days off per year
- 457(B) contribution plan with 3% match
- Company vehicle for on-call duties
- Health, vision, dental, cancer, and life insurance options
- Free medical air lift services
- Competitive salary based on experience

## City of Sparta is an Equal Opportunity Employer.